

# 2011 Maritime Emission Inventory Steering Committee

**Meeting called by:** Port of Tacoma **Note taker:** Matoya Darby

**Facilitator:** Ron Stuart

**Attendees:**

Sheila Helgath (WSF), Ron Stuart (POT), Matoya Darby (POT), Sarah Flagg (POS), Mike Boyer (ECY), Renee Klein (ALA), Claire Kim (POS), Jason Jordan (POT), Cindy Lin (POT), Ellen Watson (POS), Mike Keim (POT), Jordan Royer (PMSA), Mike Moore (PMSA), Guiselle Aldrette (Starcrest), Joe Ray (Starcrest), Stacy Patterson (Farrallon/BNSF), Brandon Whitaker (POE), Carrie Nyssen (ALA)

## Minutes

**Agenda item:** Voting on three new Funding Committee Partners

**Discussion:** Vote on three new funding partners: American Lung Association, Dept. of Ecology, and EPA

- Ron- Ecology's admittance as a partner is conditional because at the moment there is no funding.
- Mike Moore- ALA at the table during the last inventory was very helpful by providing facts and data to the group. Fully supports their admittance.
- Ron- EPA will reimburse the Port by funding Ron's time and POT will increase their portion of funding by the exact amount.
- Ron-Ecology is looking into funding through the Ecology clean diesel grant program.

**Conclusions:** ALA, ECY, and EPA are all voted in as new funding partners

Action items	Person responsible	Deadline
✓		
✓		

**Agenda item:** EI Budget

**Discussion:** Financial report review

- Tasks A&B (scoping and methodology) are complete and on or under budget
- Task C-5k spent, 22k remains
- Task D- nothing spent
- Task E-(Meetings)- only a fraction spent
- Task F (Report)-Nothing spent
- Ron- Only a fraction of the funds have been spent; the bulk of the project still remains
- Mike Keim- Pending the recent Starcrest invoice, the numbers may be off by a few thousand dollars

**Conclusions:** Project Summary will be issued quarterly

Action items	Person responsible	Deadline
✓ Project summary to be issued quarterly	Ron Stuart	Quarterly

**Agenda item:** Funding Levels

**Discussion:** Review current funding levels and prioritize additional work

- Ron-Suggest to allocate funds towards the report showing differences in progress between the 2005 and 2001 reports on reductions of emissions
- Mike Moore- Comparisons are important to help develop trend line between the 2005 inventory and 2011 update. What does the data mean and how does it compare. What were the improvements made
- Ellen-the first question is what is the differences and what have we accomplished.
- Cindy-2005 is for comparison and we need new methodology for future inventory. There will be costs associated with running 2011 in both old and new methodologies.
- Ron-Considering the updated loadfactors and models , we need to make sure the results are comparable between the 2005 and 2011 report
- Ron- Additional tasks by Starcrest include data gaps and task 1 and 2 include the cost estimate for 2005 & 2011 summary. Not enough funds available for task 1, there is enough funds for task 2.
- Jason- How important are data gaps to the overall report?
- Cindy- Certain tables can be collected by data managers instead of Starcrest
- Sarah- If you include nonparticipating Ports it can get confusing. It is better to spend the funds on additional tasks 1&2. The missing pieces may not be that significant
- Cindy- Will contact Starcrest to determine the priority and get back to the group.
- Mike Moore- There may be things PMSA can do to get more data. If the tasks are prioritized they can provide more help.
- Guiselle- Table 2 is the data gaps and Table 3 is the data collected by the data managers. Table 3 was added to show how much it would cost if Starcrest was to collect the data. Tug data is currently being collected most of the major companies have been contacted. There may be one or two small companies that have a smaller footprint where data has not been collected.
- Ron- Table 2&3 need to be defined better to quantify funds
- Mike Moore-What percentage or role does maritime play in a specific region? Ecology would be interested in that so we need to make sure there is no gap in that area. Is there a data gap from last go 'round?
- Cindy- Ecology will have the statewide emissions inventory completed in 2013. We can either compare our data to the 2008 numbers or wait until 2013.
- Mike Moore- We need to include notation in the report about the regional data not available and will have an addendum published after regional report is available to provide context.
- 

**Conclusions:** Every data house with priorities has been contacted. Initial outreach has been done as well. Harborcrafts has taken majority of time for data managers who have done a good job.

Action items	Person responsible	Deadline
✓ Contact Starcrest to revise table 2&3 to redefine data gaps and costs to fill. Also need some idea of priority or importance in filling gaps Hi/Med/Lo	Ron Stuart	Next mtg.
✓		
✓		

**Agenda item:** Project Work Plan

**Discussion:** Review Q 1-3 Data Collection Activities

- Sheila-McNeil Island corrections vessel is closed and taken over by Tacoma Health and Social Services. It is still functioning on its normal route but activity is reduced.

**Conclusions:**

Action items	Person responsible	Deadline
✓		
✓		
✓		
✓		

**Agenda item:** Puget Sound Air Forum

**Discussion:** Discuss the next air forum meeting

- Ron-suggested another forum in January
- Sarah- there may not be much to talk about in January, there won't be much interest until the details of the report are released.
- Cindy- Suggests on meeting in March in SeaTac
- Mike Moore-Suggest briefing each Port
- Sarah-Another meeting presenting information too early could delay publication of the report
- Sheila-Suggests presenting to the Harbor Safety Commission or the Coast Guard
- Jason-Suggests asking if the PSCAA has an opinion on whether to hold another public meeting
- Jason-Suggests quarterly funding committee meetings and hold the next air forum meeting between the 1<sup>st</sup> and 2<sup>nd</sup> quarter. In January we need to lockdown the air forum date. Hold funding committee meetings in January, March and June
- 

**Conclusions:** Nail down a date by the next PSAEI funding committee meeting

Action items	Person responsible	Deadline
Schedule monthly funding committee meeting scheduled Jan - Feb		
Schedule meetings every other week starting March		

**Agenda item:** General Discussion and Next Steps

**Discussion:** American Lung Association support

- Ron-The website is not being utilized properly, help from ALA would be appreciated
- Renee-ALA is open to ideas on how to help
- Sheila-Links from different funders to their site would be nice.

**Conclusions:** ALA will help to update the website

**Action items**

Contact the PSCAA to connect with ALA on about the website

**Person responsible**

Ron Stuart

**Deadline**