

2012 Maritime Emission Inventory Funding Committee Meeting

August 15, 2012
9:00am – 10:00am

Meeting called by: Port of Tacoma **Note taker:** Matoya Darby

Facilitator: Ron Stuart

Attendees:

Ron Stuart, Matoya Darby, Cindy Lin, Bruce Anderson, Mike Stanfill, Jordan Royer, Mike Moore, Carole Cenci, Ellen Watson, Brandon Whitaker, Janice Gedlund, Sheila Helgath, Frank Van Haren

Minutes

Agenda item: Draft Report Update

Discussion: -Three comments have been submitted which is a good start. Comments due by August 20th.

-Port of Tacoma and Port of Seattle regional emissions were added to the report. POT/POS need to decide how to name things, come together to figure out a naming convention.

-Section 10 has been added to the report and satisfied Ecology's deliverable for the grant.

Agenda item: Budget Update

Discussion: There is 21k left in the budget to produce the final report. The goal is to produce the final report by the end of the month. Remaining funds will be enough to finish the report.

Agenda item: Photos and Covers

Discussion: The photos in the draft are from the 2005 report and need updating. Will work with the Communications workgroup to decide on specific photos and the cover art.

Agenda item: Review of Project Timeline

Discussion:

- Comments are due back after August 20th
- Final draft should be complete by the end of August
- September meeting for communications workgroup for finalizing communications plan and setup for release
- Port of Tacoma to present to Commission for approval mid to late September

Agenda item: General Comments

Discussion:

- Propose Port of Everett to join the communications workgroup
- Important sections to focus on in the report are the new geographic areas in the beginning of the report, and sections 2 and 9.

Action items	Person responsible	Deadline
✓ Send invitation to Brandon Whitaker for communications workgroup	Ron	
✓ Send recent ferry pictures to Bruce	Sheila	
✓ Comments due	All	