

2/15/2012

10:00AM

2011 Maritime Emission Inventory Steering Committee

Meeting called by: Port of Tacoma

Note taker: Matoya Darby

Facilitator: Ron Stuart

Attendees: Ron Stuart, Matoya Darby, Jason Jordan, Jordan Royer, Frank Van Haren, Ellen Watson, Renee Klein, Sheila Helgath, Stacy Patterson, Joe Ray, Guiselle Andrette, Carole Cenci

Minutes

Agenda item: Review Action Items

Discussion:

- Ron- gant chart schedule and re-work it to follow the tasks. Not complete yet, will move the deadline to the next meeting
- Ron – did not schedule a CHE meeting; it was unnecessary,
- Ron will ask Carole Cenci to contact Harbor Vessel Data Managers and update the data matrix
- Ron- call data managers for Rail workgroup and schedule a meeting if necessary.
- Ron-send out invitation to join the Communications workgroup. Reach out to someone to lead the group.
- Ron-send out the link for the website to the group for comment. No responses Next step is to send out to the Forum Attendee's

Action items	Person responsible	Deadline
✓ Re-work gant chart schedule	Ron	3/21
✓ Schedule contact Harbor Vessel Data Managers and and update data matrix	Carole	3/21
✓ Send out invitation to join Communications workgroup	Ron	3/21
✓ Send out Website link to Forum Members	Ron	3/21

Agenda item: Budget Update

Discussion:

- The budget has not changed from the last meeting. If billing has occurred please submit so we can keep up to date.
- Ecology has provided \$35,000 to the inventory. The funds will be used to address two additional tasks which will focus on improving the report. \$25,000 will be used to beef up the quantification measures specifically by the Ports. The other \$10,000 will be used for comparing the past inventory to the current one.

Agenda item: Data Collection

Discussion:

- CHE is complete. Light duty and on terminal trucks data collection is finished.
- The inventory is going very well for February
- OGV-mostly all data is collected, waiting on one cruise line for shore power data
- Harbor craft and rail are the last two components left. Relying on data managers.
- Sheila-the Dept. of Corrections has been turned over to the Department of Health & Social Services
- Guiselle-one vessel we may leave as is
- Carole-Some data will take longer, probably won't make the March deadline. We are going back out to get activity data for the excursion group.

Action items

Person responsible

Deadline

✓ Check with Brandon at Port of Everett on Marina data

Carole Cenci

3/21